

1000	Login to you	r account	
	User Identification		
	mobilearth01	×	
	Password	Forgot password?	
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Constanting of the local division of the loc		Remember me? 🗹	Ne
successive states		ain an	
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iBank Anywhere

iBank Anywhere is Bank of Saint Vincent & the Grenadines (BOSVG's) updated online and mobile banking platform. This updated platform gives you access (via the internet) to your account from any device with which the platform is compatible. The innovative features of this solution offer you unmatched convenience and accessibility.

iBank Anywhere saves you the time and hassle of coming into BOSVG to conduct transactions that can otherwise be conducted at your convenience from any location, provided you have access to the internet.

The main features of BOSVG's Online Banking are as follows:

- Loan Payments
- Utilities/Merchant Payments
- Self-Password Reset
- Secure Messaging with attachments to BOSVG
- Alerts
- View Accounts

- Transfer between Accounts
- Account History Download
- Statement Download
- P2P payments (Third-party Transactions)
- View Images
- Wire Transfers
- Schedule Payments
- Text Banking

Login

How do BOSVG customers **Login** via the **Web**?

> The **Web** is available at BOSVG's website.

But ensure you activate your upgraded Online Banking account!

To **activate** your upgraded account:

- Please ensure you have received an email from **<u>BOSVG</u>**. This e-mail will contain your temporary password.
- Follow the instructions below.

If you have not received an email, call BOSVG at **1-784-457-1844** or email <u>info@bosvg.com</u>, who will be happy to serve you!

To Login to BOSVG Online Banking via th	e <mark>Web</mark> you	ı will need:	
• Access to a desktop computer, laptop, or web-supported device.			
• Internet access.		?	



WEB APPLICATION OVERVIEW





	Iı	nstructions – Login (Security Code)
	No.	Task Details
	1	Retrieve the code from your email and
1. Retrieve the code from your		enter it into this field. (Code should be
Security Code Sent	0	Clicite Worlfr
niela. (Code should be received within 8 minutes)	4	Notes
We sent you a security code.		Since this is your first-time login the
Enter code below to finish logging in		screen seen on the left will be
Effet code below to mish logging in.		displayed. A Security Code will be sent
		to the email address that BOSVG has
		on file for you (be sure to check your
Verify		"Spam/Junk").
venity		Demember if you do not wont to
		continuously insert a security code
		during each login, check the Remember
Login (Security Code) 2. Click "Verify"		me? checkbox.
		N.B. A Security Code must also be
		entered when you log in using another
		device. If this device does not belong to
		you, we recommend that you do not
		how
		JUX.



Change Your Password	I No. 1 2	nstructions – Login (Security Code) Task Details Re-enter your temporary password in "Current Password" Insert your new password into both "New Password" and "Confirm Password"
Enter your new secure password. Don't forget to use it next time you log in. Current Password New Password Confirm Password Confirm Password Continue 1. Re-enter temporary password and confirm new password and confirm new password		Your new password must be at least 8 characters and may contain a number or special characters
Login (Security Code)		



Welcome message]	Your Settings option		llerts		Tracking TTama waste
					NT	Instructions – Home page
					NO.	Task Details
T					1	
BOSVG		0	Settings 🌲 Alerts Log Out		2	
Welcome,			Last Login: 11/16/2020 08:26:28			Notes
Accounts Account List Download History View Maintenance	Deposits Account	Current Balance	Available Balance	Last login time		When you are logged in the screen on the left would be displayed.
Scheduled Transactions	Checking 001	ECD 170.57	ECD 170.57			
TRANSFERS Internal Transfer Transfere by Text	Saving 378	ECD 470.06	ECD 470.06			In the Online Banking Menu: this
PAYMENTS	Saving 894	ECD 53,382,48	ECD 53,382.48			menu shows all the canabilities within
Make a Payment Payment History Manage Payees	Saving 301	ECD 3,521.76	ECD 3,521.76			the Online Banking platform. The
PAYROLL Departments	Loans					headings are:
Department Groups	Account		Current Balance			Accounts
ORDERS View Orders	18		ECD 35,531.26			Transfers
Cheque Order Draft Order	0013		ECD 0.00			- Dowments
Electronic Funds Transfer Wire Transfer	Quick Transfer Ma	ke a Pavment				• Tayments
Card	From Account	To Account				• Payroll
Secure Message Stop Payment	($\widehat{+}$	Ð			• Orders
SETTINGS	Selec	Account Sele	ect Account			• Services
Preferences Alerts	Amount					• Settings
Need help?	0.00		Continue			_
Click on any alcount to see more details and/or history of your latest transactions.	alle.	ANY MAXE	and the second se			
Online Banking Menu	н	ome page				



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	e .			Instructions – Account
			No.	Task Details
Svc	1	Settings Alerts Log Out	1	Click on "Account List" in
ome,		Last Login: 11/16/2020 08:26:28		"Menu"
Account List Deposits			2	
Download History Account	Current Balance	Available Balance		Notes
NSFERS Saving	ECD 170.57	ECD 170.57		
nternal Transfer 378 ransfers by Text Saving	ECD 470.06	ECD 470.06		
MENTS 894 Nake a Payment Saving	ECD 53,382,48	ECD 53,382.48		
ayment History 301 Manage Payees	ECD 3,521.76	ECD 3,521.76		
ROLL Loans				
atch Upload Account		Current Balance		
iew Orders 18		ECD 35,531.26		
ash Order Loan heque Order 50013		ECD 0.00		
raft Order lectronic Funds Transfer				
INGS Select A Select A Select A	iccount	ielect Account		
Amount 0.00		Continue		
on any account ose more deals r history of your latest transactions.	ANT CALL			
Ac	count List			



Deposits		1	
Account	Account number	Current Balance	Available Balance
001	r	ECD 170.57	ECD 170.57
Saving 78	Current ba	alance ECD 470.06	ECD 470.06
Saving 894		ECD 53,382.48	ECD 53,382.48
Saving 301		ECD 3,521.76	ECD 3,521.76
<u>Loan</u> 0013			ECD 0.00
18 Loan			ECD 35,531.26
		Account List	

	Instructions – Accounts List
No.	Task Details
1	Click on "Account List" in the "Menu"
2	
	Notes
	Here you will be able to see of all your accounts separated by heading e.g. Deposits & Loans as display ed on the left.
	You can now see your Account
	Number in addition to your Current
	Balance & Available Balance.



	•			Instructions – Accounts List () Details)	Loan
Account List / History			N	No. Task Details	~??
(ECD)		Current Balance: 35,531.26		listing.	5
18		D		Notes	
10		36,685.84		The screen on the left would b	e
Account Summary Next payment Due Date 01/30/2020	Next payment 2728.5 ECD			displayed and the following information can be seen: • Current Balance • Payoff Amount	
Interest Accrued 1089.58 ECD	Interest YTD 112.61 ECD			Next Payment Due DateInterest Accrued	2
No histor	y records within last days.				
Account	List-Loan Details				



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account number to retrieve its history its t Current Balance I G ECD 170.57 ECD 470.06
its Current Balance Ig ECD 170.57 ECD 470.06 ECD 470.06
its t Current Balance Available Balance g ECD 170.57 ECD 170.57 ECD 470.06 ECD 470.06
its Current Balance Available Balance Ig ECD 170.57 ECD 170.57 ECD 470.06 ECD 470.06
t Current Balance Available Balance Ig ECD 170.57 ECD 170.57 ECD 470.06 ECD 470.06
ECD 170.57 ECD 170.57 ECD 170.57 ECD 170.06
ECD 470.06 ECD 470.06
ECD 53,382.48 ECD 53,382.48
ECD 3,521.76 ECD 3,521.76
t Current Balance
ECD 35,531.26
ECD 0.00
3



		v				In	structions – Accounts List (Accoun history)
count List / Histor	У			Current Balance:		No.	Task Details
CD)				170.57			Notes
ccount Histo	Dry 90 Days 120 Days 180 Days		An C	vailable Balance: 170.57 Download History			The screen on the left would be displayed.
<u></u>	Description	D-11	C - T				The account History will display:
aug 2020	Transfer to Loan	500.00	Credit	170.57			• The transaction dates
Aug 2020		30.00	-	670.57			• The transaction description
Aug 2020		30.00	-	700 57			• The amount credited or debi
ug 2020	Computer1	600.00	-	730.57			• The running balances
ug 2020	Transfer to Sav	600.00	-	1 330.57			
ug 2020	Transfer to Sav	600.00	-	1,930.57			You may also "Download History"
ua 2020	Transfer to Sav	100.00	-	2.530.57			This particular feature within the
g 2020	Transfer from Sav	-	1,000.00	2,630.57			selected account will allow you to
2020	Transfer from Sav	-	1,000.00	1,630.57			download or email the transaction
2020	00 00	100.00	-	630.57			history only for that account or you
2020	Transfer from Sav	-	200.00	730.57			may contact our office as an
2020 اد	Transfer to Sav	100.00	-	530.57			alternative to retrieve all the
							transactions for the period you require.
	Account List-A	ccount hist	ory				N.B. Only the first 50 transactions the displayed for any number of day you select.
			Click here	e to download o on history	r email the		



			Instructions – Ouick Transfe
0	\$	Settings Alerts Log Out	No Task Details
Velcome,		Last Login: 11/16/2020 08:26:28	1. Select which account the tra
ACCOUNTS Deposits Account List Download History Account	Current Balance	Available Balance	would be made from in "Fro
Scheduled Transactions 001	ECD 170.57	ECD 170.57	2 Select which account the tra
Internal Transfer 378 Transfers by Text	ECD 470.06	ECD 470.06	would be made to in "To Ac
PAYMENTS 894 Make a Payment Saving	ECD 53,382.48	ECD 53,382.48	3 Insert the Amount"
Payment History i301 Manage Payees	ECD 3,521.76	ECD 3,521.76	4 Click "Continue"
PAYROLL Departments Loans			Notes
Batch Upload Account Department Groups		Current Balance	At the better of the "Home re
ORDERS Loan View Orders 18		ECD 35,531.26	the bettern of the "Account Lie
Cash Order Doll3 Draft Order		ECD 0.00	
SECURE Message Stop Payment SETTINGS Personal Preferences Alerts Click on any account to bee more details and/or history of your layest transactions.	et Account se	Lect Account Continue	This allows you to make a transfrom any of the permissible acc attached to your Online Bankin the accounts permitted by BOS You can do a Quick Transfer by making selections from both th Account and To Account lists, a course indicating the Amount t
Iect your rom count" 3. Inert	4. Click	2. Select you "To Account"	ur transferred



				Instructions – Downloa
			N	o. Task Details
				1. Click on "Download
DSVG	•	Settings 🌲 Alerts Log Out		the "Home page"
come,		Last Login: 11/16/2020 08:26:28		Notes
COUNTS Deposits				
Download History Account	Current Balance	Available Balance		
Section 1001	ECD 170.57	ECD 170.57		
ansfers by Text	ECD 470.06	ECD 470.06		
AENTS 894	ECD 53,382.48	ECD 53,382.48		
Jake a Payment Saving ayment History 301 Manage Payees	ECD 3,521.76	ECD 3,521.76		
ROLL Loans				
epartment Groups Account		Current Balance		
View Orders		ECD 35,531.26		
ash Order Loan Cheque Order 60013		ECD 0.00		
raft Order ectronic Funds Transfer				
Wire Transfer Mak	e a Payment			
Card From Account	To Account			
Stop Payment	Ð	(\pm)		
INGS Select	Account Se	lect Account		
Amount				
Need help?		Continue		
on any account to see more details (history of your satest transactions.	mark the start of			
Down	load History			
DOWI	lload ilistoly			



		Instructions – Download History
		No. Task Details
	Contemporaries Settings	1. Click Choose Account " and then
BOSVG		select, from the list of account,
Welcome, Abigail Hadaway-Na	aranjo Last Login: 11/16/2020 13:24:21	your account interest.
ACCOUNTS	Account List / Download History	2. Select "Make a choice" for the
Account List Download History	Download History	timeframe which you need the
View Maintenance Scheduled Transactions	Account	account's history to reflect
	Choose Account	3. Select the file format of your
Internal Transfer	Length	preference either "PDF" or "XLS"
	Make a choice	4. Click "Email" of "Download" to
Make a Payment	Format	
Manage Payees		From here you will be able to
PAYROLL		download the transaction history of
Departments Batch Upload		any account.
Department Groups	Email Download	
ORDERS View Orders		You can select a minimum of 1 Day
Cash Order Cheque Order	and the first of the second	and a maximum of 180 Days from the
Draft Order	manue of a second second to be an and the second of the second second second second second second second second	Length menu options.
Wire Transfer		
1. Click		
"Choose	Demuland History	
Account"	Download History	
3. Click "Make a ch	hoice" 2. Click "PDF" or "XLS"	
	4. Click "Email" or " Download"	



							Instructions - View Maintenand
					_	No.	Task Details
							1. From the "Home page" under "Me
	BOSVG		•	Settings 🐥 Alerts Log Out			Maintenance"
	Welcome,			Last Login: 11/16/2020 08:26:28			Notes
Accession Converter Balance Accelation Balance Constant Converter Balance Converter Balance Converter Balance Converter Balance Converter Balance Converter Balance Converter Balance Converter Balance Converter Balance <td< td=""><td>ACCOUNTS Account List</td><td>Deposits</td><td></td><td></td><td></td><td></td><td></td></td<>	ACCOUNTS Account List	Deposits					
	Download History View Maintenance	Account	Current Balance	Available Balance			
Image: Control of the con	Scheduled Transactions	001	ECD 170.57	ECD 170.57			
With and a grant and a	Internal Transfer	378	ECD 470.06	ECD 470.06			
	PAYMENTS	Saving 894	ECD 53,382.48	ECD 53,382.48			
William Bit	Make a Payment Payment History Manage Payees	Saving 301	ECD 3,521.76	ECD 3,521.76			
The state	PAYROLL	Loans					
Unit of the state o	Batch Upload	Account		Current Balance			
	ORDERS	Loan		ECD 35,531.26			
Beconde Fundes Narger TWC manager Beconde Fundes Narger Beconde	View Orders Cash Order Cheque Order Draft Order	io Loan i0013		ECD 0.00			
Serve Massards Brances Bra	Electronic Funds Transfer Wire Transfer	Quick Transfer Make a Paymer	•				
	SERVICES	From Account	To Account				
Strike Strike Select Account Select Account Sele	Secure Message			A			
And the main of th	SETTINGS	Select Account	s	Hect Account			
	Personal Preferences	Amount					
Citk on any account is use to variage to and account of the set of variage to account of vari	Alerts	0.00		Continue			
View Maintenance	Need help? Click on any account to see more details						
View Maintenance	and/or history of your latest transactions.	all all	it shat				
View Maintenance			A gran				
View Maintenance							
View Maintenance							
View Maintenance							
		View Ma	intenance				
		and the second se					



	You may tick this box to have account names show up as their aliases]		Instructions – View Maintenance
			No.	Task Details
	•			Notes
				Clicking on "View Maintenance"
Accounts / Account View M	Maintenance			would display the screen on the left.
Account view	/ Maintenance			
Please note: hiding accounts wil	If accounts to re-order them. Il eliminate the account listing from the Accounts page and all drop-down lists. You cannot hide an acc	ount if it is		In View Maintenance you can do some
currently attached to an alert, te	ext payment, or set up for a merchant payment.			customizations of your own. You can
Show account aliases	instead of account numbers when displaying accounts.			and hide or unhide accounts.
Deposits				
1. Checking (Checking)		Ø •		You may check "Show aliases instead
2. Saving				of account numbers when
(salaryAcct)				displaying accounts" to view only
3. (Savings)				account anases.
4. (JointSavings)				
Loans				
1. Loan		I O		
2. Loan		I O		
3. Loan				
	View Maintenance	Click on the "Sharry" ison to		
Click on the		enable you to hide the account		
"Edit Alias" to	Click on the "Hidden " icon to enable you to unhide an account from the "Account	from the "Account List" view		
edit account	List" view on the "Home page"	on the "Home page"		
names	non on the puge	L		



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					Ins	structions – Scheduled Transactio
					No.	Task Details
				[[1	Click on "Scheduled
					-	Transactions " under the
						"Account List" on the "Home
BOSVG		0	Settings Alerts Log Out			page"
Welcome,			Last Login: 11/16/2020 08:26:28			Notes
ACCOUNTS Account List	Deposits					
Download History View Maintenance	Account	Current Balance	Available Balance			
Scheduled Transactions	001	ECD 170.57	ECD 170.57			
Internal Transfer Transfers by Text	378	ECD 470.06	ECD 470.06			
PAYMENTS	Saving 894	ECD 53,382.48	ECD 53,382.48			
Make a Payment Payment History Manage Payees	Saving i301	ECD 3,521.76	ECD 3,521.76			
PAYROLL Departments	Loans					
Batch Upload Department Groups	Account		Current Balance			
ORDERS View Orders	Loan 18		ECD 35,531.26			
Cash Order Cheque Order Draft Order	Loan 1013		ECD 0.00			
Wire Transfer SERVICES Card Secure Message Stop Payment SETTINGS Personal Preferences Alerts	Quick Transfer Make a Payme From Account	To Account	elect Account			
Need bein?	0.00		Continue			
and/or history of your latest transactions.	Scheduled 1	Fransactions				



			Ins	structions – Scheduled Transactions
			No.	Task Details
	Settings 🔺 Alerts Log Out			Notes
ranjo	Last Login: 11/16/2020 15:17:36			Clicking on "Scheduled transactions" would display the
	↓ Nwv	icon to ransaction		 transactions" would display the screen on the left. Here you can: Create a one-time payment to take effect at a future date. Create a recurring payment to take effect at a future date. Click on the "+New" icon to enter the details needed to create a "Schedule Transaction".
	arjo Accounts / Scheduled Transactions Scheduled Transactions	setting Alers of an and a set of a set	Scheduled Transactions Cheduled Transactions Scheduled Transactions	Scheduled Transactions Scheduled Transactions







			In	structions – Scheduled Transacti
			No.	Task Details
				Notes
BOSVG		🌣 Settings 🌲 Alerts 🛛 Tog Out		Clicking review would display the screen on the left
elcome, Abigail Hadaway-Na		Last Login: 11/16/2020 15:17:36		Click "Submit" after you have
ACCOUNTS Account List Download History	Accounts / Scheduled Transactions Review & Submit			reviewed the details and you are satisfied or "Back" if you are not
View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment Payment History Manage Payees PAYROLL Departments Batch Upload Department Groups ORDERS View Orders Cash Order Cheque Order Draft Order Electronic Funds Transfer Wire Transfer SERVICES Card SERVICES Card	From Account Checking 001) ECD 170.57 To Account Saving 894) ECD 53,382.48 Scheduled Transfer Frequency Weekly Start Date 11/30/2021 Amount Back Scheduled Transactions	Submit Click to submit		satisfied to make any changes.



				Ins	structions – Internal Transfers & a Payment
		÷		No.	Task Details
		-	Settings		Notes
osvo	aranio	-	Last Login: 11/16/2020 15:17:36		What is the difference between Internal Transfer & Make a
COUNTS	Deposits				Payment?
Account List Download History	Account	Current Balance	Available Balance		An Internal Transfer is a transf
Scheduled Transactions	Checking 001	ECD 170.57	ECD 170.57		Detween your accounts available
ANSFERS Internal Transfer	Saving 378	ECD 470.06	ECD 470.06		Unline Banking only.
Transfers by Text	Saving	ECD 53,382.48	ECD 53,382.48		Make a Payment is a transfer o
Make a Payment Payment History Manage Payees	Saving 301	ECD 3,521.76	ECD 3,521.76		E.g. Flow, VINLEC or a Peer.
YROLL	Lanne				
Departments Batch Upload	Account		Current Balance		
Department Groups	Loan		FCD 35 531 26		
View Orders Cash Order Cheque Order	18 Loan 0013		ECD 0.00		
Electronic Funds Transfer Wire Transfer	Quick Transfer Make a Paum	opt			
RVICES	From Account	To Account			
Card Secure Message					
Stop Payment	(\pm)		\oplus		
Personal Preferences	Select Account	Se	Hect Account		
Inte	ernal Transfer	& Make a Pavn	nent		





Inst	ructions – Internal Transfers
No.	Task Details
1.	Click on "Internal Transfer"
	under "Transfers" on the "Home
	page"
2.	Select which account the transfer
	would be made from
3.	Select which account the transfer
	would be made to
4.	Insert the amount
5.	Click "Review"
	Notes
	Clicking on "Internal Transfer"
	would result in the screen on the
	left.
	Similar to "Scheduling a
	Transaction", select "Review" so
	you can review the information
	before submitting



	3. Click on "S	Select A	ccount"		2. Click on '	"Select Payee"				
				Ψ.]	Instru	ictions – Make a Payment
								No.		Task Details
					Settings	Alerts og Out			1.	Click on "Make a Payment"
BOS	WG									under "Payments" on the
Welco	me, Abigail Hadaway-Na	ranjo				t Login: 11/16/2020 15:17:36				"Home page"
ACC	OUNTS	Payments / N	1ake a Payment						2.	Click on "Select Payee" then
A	Account List	Make a	Payment			🌣 Manage Payees				select which payee to be paid
V	/iew Maintenance	From Acc	ount		То Рауее					from the "Select a Payee" box
TDA			0							which will pop up.
	nternal Transfer				(t				2.1.	Select which payee (Merchant
4.	Insert "Amou	nt"	Select Accou	int	Select Paye	e .				or Peer) the payment would be
N	Aake a Payment		8							made to
P	Payment History Manage Payees	0.00	•		0.	.00	\otimes		3	Click on "From Account" and
PAY	ROLL	0100				Select a Payee				choose which account would be
D	Departments Batch Upload	Schedu	led Payment (Onti	onal)		Select a Payee				debited
D	Department Groups	Transfer o	one time or a regular reco	urring payment		Merchant	Peer		4.	Insert the amount
ORD	DERS	Frequen	су		Transfer on	CCard	- <i>199</i>		5.	Click "Review "
C	lash Order	Please	Select	~	MM/dd/yyyy	courts4	bank			Notes
	Cheque Order Draft Order			Transaction Disclaimer to	be provided by bank	CWSA2				Clicking on "Make a Payment"
E	lectronic Funds Transfer Vire Transfer			Revie	w	CWSA3	100			would result in the screen on
						CWSAPRIMUS	↑ - ■			the left.
						and the second s	and the second state			
			Make a	a Paymen	t	0.1 (Dop.)	n window)			
						2.1. (Pop u Select o I	p willdow)			
5	Click "Review	,,,,				this listing	ayee nom			
0.						tino noting				



					Instructions - Make a Paymen
			N	No.	Task Details
		Settings 🐥 Alerts Log Out			Notes
rar	njo	Last Login: 11/16/2020 19:17:19			Clicking review would display the screen on the left
	Payments / Make a Payment				
	Review & Submit				Click "Submit" after you have
	From Account				reviewed the details and you are
	001)				satisfied or Back if you are not
	ECD 170.57				satisfied to make any changes.
~ .	To Payee				
	CCard				
	Scheduled Transfer				
	MONTHLY				
	Start Date				
	11/20/2021				
	Amount				
	70.00				
Iranster	Back	Submit			
	Make a Payment				
		Click to submit			
e chan	lges				
	<u> </u>				



0			Settings 🔺 Alerts Tog Cuit
BOSVG Elcome, Abigail Hadaway-Narar	njo		Last Login: 11/16/2020 15:17:36
ACCOUNTS	Deposits		
Download History	Account	Current Balance	Available Balance
View Maintenance Scheduled Transactions	Checking 001	ECD 170.57	ECD 170.57
TRANSFERS Internal Transfer Transfers by Text	Saving 378	ECD 470.06	ECD 470.06
	Saving 894	ECD 53,382.48	ECD 53,382.48
Make a Payment Payment History Manage Payees	Saving 6301	ECD 3,521.76	ECD 3,521.76
PAYROLL Departments	Loans		
Batch Upload Department Groups	Account		Current Balance
ORDERS View Orders	Loan 718		ECD 35,531.26
Cash Order Cheque Order Draft Order	Loan 0013		ECD 0.00
Electronic Funds Transfer Wire Transfer	Quick Transfer Make a Payment		
Card	From Account	To Account	
Secure Message Stop Payment	(+)		(\pm)
SETTINGS	Select Account		Select Account
Preferences	-		
	Democrat	T'at a second	
	Payment F	iistory	
	And in case of the local division of the loc		

Instructions – Payment History Task Details

Notes

Click on **"Payment History"** under the **"Payments"** on the **"Home page"**

No.

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BOSVG				🌣 Settings 🌲	Alerts Log Out
elcome, Abigail Hadaway-N	aranjo			Last Logir	
ACCOUNTS Account List Download History	Payments / Payment H	story			
View Maintenance Scheduled Transactions	History Detail				
TRANSFERS	Date	Recipient	From Account	Amount	Paid
Internal Transfer Transfers by Text	11/10/2020 10:08:48	CWSA2 M9EA7R30	- Checking	20.00	Successful
DAVMENTS	08/18/2020 16:38:48	Computer1	- Checking	600.00	Successful
Make a Payment	08/18/2020 16:36:58	BOSVG	- Savings	200.00	Successful
Payment History	08/18/2020 16:36:04	Bestie	- Savings	300.00	Successful
Manage rayees	08/06/2020 09:45:27	DIGICEL1 M4WCYPTR	- Savings	100.00	Successful
Departments	08/06/2020 09:36:41	CCard M4WCLFM7	- Savings	100.00	Successful
Batch Upload	08/06/2020 09:34:33	CWSA2 M4WCIFY6	- Checking	100.00	Successful
Department Groups	06/10/2020 14:21:26	CCard M18W6SGH	- Savings	500.00	Successful
View Orders	05/26/2020 02:00:28	SCH Bestie23	- Savings	111.11	Successful
Cash Order Cheque Order Draft Order Electronic Funds Transfer	05/22/2020 16:16:30	Bestie23	- Savings	200.00	Successful

	Instructions – Payment History
No.	Task Details
	Notes
	 Clicking on "Payment History" would display the screen on the left Here you can view and monitor all your payments successful or failed. History Details consists of: Date (day, month & time) Recipient (Person who received the payment) From Account (Account debited) Amount Paid (Successful/Failed)

Payment History



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OSVG			🌣 Settings 🌲 Alerts 🔤 Cod
elcome, Abigail Hadaway-Nar	anjo		Last Login: 11/16/2020 15:17:36
ACCOUNTS	Deposits		
Download History	Account	Current Balance	Available Balance
View Maintenance Scheduled Transactions	Checking 001	ECD 170.57	ECD 170.57
TRANSFERS Internal Transfer Transfers by Text	Saving 378	ECD 470.06	ECD 470.06
PAYMENTS	Saving 894	ECD 53,382.48	ECD 53,382.48
Make a Payment Payment History Manage Payees	Saving .301	ECD 3,521.76	ECD 3,521.76
PAYROLL			
Departments Batch Upload	Loans		
Department Groups	Account		Current Balance
ORDERS	718		ECD 35,531.26
Cash Order Cheque Order Draft Order	Loan 30013		ECD 0.00
Electronic Funds Transfer Wire Transfer	Quick Transfer Make a Payment		
SERVICES	From Account	To Account	
Card Secure Message Stop Payment	\oplus		\oplus
Personal	Select Account		Select Account
Preferences			
	Manage P	ayees	

	Instructions – Manage Payees				
No.	Task Details				
1	Click on "Manage Payees" under the				
	"Payments" on the "Home page"				
	Notes				



elcome, Abigan nadaway-Na	ranjo		Login: 11/16/2020 19:17:19
ACCOUNTS	Payments / Manage Payees		
Account List Download History	Manage Payees		
View Maintenance Scheduled Transactions	Merchants		
TRANSFERS	Name	Pay by Text	
Internal Transfer Transfers by Text	CCard (CCCC)	Disabled	
PAYMENTS	courted (COURTS)	Disabled	
Make a Payment		Disabled	
Manage Payees	CWSA2 (CWSA)	Disabled	
PAYROLL	CWSA3 (CWSA)	Disabled	
Departments Batch Upload	CWSAPRIMUS (CWSA)	Disabled	
Department Groups	Phonebill (DIGICEL)	Disabled	
ORDERS			
View Orders Cash Order		Disabled	
Cheque Order	NicholsonDigicel (DIGICEL)	Disabled	
Electronic Funds Transfer	Flow2 (KARIB KABLE)	Disabled	
Mine Trens a firm			

NT	Instructions – Manage Payees						
No.	Task Details						
T	Click on "Manage Payees" under the						
	Netes						
	Clicking on "Manage Barroe" would						
	display the screen on the left						
	Here you can add, delete or update your Merchants & Peers						
	What is a Peer?						
	A Peer is simply another person's account within BOSVG. YES! You can now make a payment to another person's account (Peer) via your Online Banking. This feature is called P2P and is only available to personal accounts and not business accounts.						
	N.B: • The Mobile ID and Account Number of your Peer is required to make a Peer to Peer transaction.						
	• Once you have made a payment or a transfer it will be processed immediately and cannot be deleted.						



0		Click this icon to Add a Me	rchant		Instructions – Manage Payees No. Task Details 1 1 Notes In Manage Payees, you are able to Add (page 30), Update (page 34) and Delete a Merchant (page 37)
BOSVG Welcome, Abigail Hadaway-Na	aranjo		ast Login: 11/16/2020 19 17:19		Yes! You can now do all of this all on
ACCOUNTS Account List Download History	Payments / Manage Payees Manage Payees				to add your bills!
View Maintenance Scheduled Transactions	Merchants		•		
TRANSFERS	Name	Pay by Text			
Transfers by Text	CCard (CCCC)	Disabled		To delete a	
PAYMENTS	courts4 (COURTS)	Disabled		merchant,	
Payment History	CWSA2 (CWSA)	Disabled		select	
PAYROLL	CWSA3 (CWSA)	Disabled		Merchant.	
Departments Batch Upload	CWSAPRIMUS (CWSA)	Disabled			
Department Groups	Phonebill (DIGICEL)	Disabled			
ORDERS View Orders	WilliamsDigicel (DIGICEL)	Disabled			
Cash Order Cheque Order	NicholsonDigicel (DIGICEL)	Disabled			
Draft Order Electronic Funds Transfer	Flow2 (KARIB KABLE)	Disabled			
Wire Transfer	Manage	Payees Clic a M	k this icon to U erchant .	pdate	



	1.Clic	k this icon to Add a		Instructions – Manage Payees – Add a
\bigcirc	v	Settings	Alerts Log Out	Merchant No. Task Details 1 Click "Add a Merchant" Notes
BOSVG Welcome, Abigail Hadaway-Na	ıranjo	Last Lo	ogin: 11/16/2020 19: <mark>1</mark> 7:19	
Accounts Account List Download History View Maintenance Scheduled Transactions	Payments / Manage Payees Manage Payees Merchants			
TRANSFERS Internal Transfer	Name	Pay by Text		
Transfers by Text	CCard (CCCC)	Disabled		
Make a Payment Payment History	courts4 (COURTS) CWSA2 (CWSA)	Disabled		
PAYROLL	CWSA3 (CWSA)	Disabled		
Departments Batch Upload	CWSAPRIMUS (CWSA)	Disabled		
Department Groups	Phonebill (DIGICEL)	Disabled		
View Orders Cash Order	WilliamsDigicel (DIGICEL)	Disabled		
Cheque Order Draft Order	NicholsonDigicel (DIGICEL)	Disabled		
Electronic Funds Transfer Wire Transfer	Flow2 (KARIB KABLE)	Disabled		
I	Manage Payees-Add	a Merchant		



Г

	2. Select a merchant name from options available	Ir No.	nstructions – Manage Payees – Add a Merchant Task Details
BOSVG	🗢 Settings 🌲 Alerts 🗖 agrout	2	Select a Merchant Name from the options available
Welcome, Abigail Hadaway-Naranjo	Last Login: 11/16/2020 19:17:19	3	Notes
Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment Payment History Manage Payees PAYROLL Departments Batch Upload Department Groups ORDERS View Orders Cash Order Draft Order Electronic Funds Transfer Wire Transfer	dd a Merchant		Clicking on " Add a Merchant " would display the screen on the left Available Merchant Name options: • VINLEC • CWSA • Lime • Credit Card • Digicel • Courts • Karib Cable



5. Ilisert N	ICKHAIIIe	4. Insert	"Billing Account #"		In	structions – Manage Payees – Add Merchant
					No.	Task Details
					3	Insert a "Nickname" for the merch
BOSVG			🌣 Settings 🌲 Alerts	Log Out	4	Insert a "Billing Account#"
elcome, Abigail Hadaway-Na	aranjo		Last Login: 11/16/	2020 19:17:19	5	Insert "Customer Name on Invoic
	Payments / Manage Payees / A	dd Merchant / General			6	Click "Next"
ACCOUNTS Account List	Add Merchant					Notes
Download History View Maintenance	Merchant - VINLEC					
Scheduled Transactions	Nickname*					
Internal Transfer	Nickname					
Iransfers by lext	Billing Account *		Customer Name*	_		
Make a Payment	#	•	Abigail Hadaway-Naranjo			
Payment History Manage Payees	Customer Name on Invoice					
PAYROLL	Name on Invoice					
Departments Batch Upload		Pay by	Text			
Department Groups	Enable Pay by Text					
ORDERS View Orders	Default From Account					
Cash Order	Choose Account			\sim		
Cheque Order Draft Order	Default amount					
Electronic Funds Transfer Wire Transfer	0.00					
Card	Back		Next			
Secure Message						
I	Manage Pay	ees-Add a I	Ierchant			
Insert "Custom	er Name on Invo	oice"	6. Click "	Next"		



	u di seconda			Instructions – Manage Payees – Ade Merchant
\mathcal{O}		Settings 🔺 Alerts Log Out	No	o. Task Details
BOSVG				Notes
elcome, Abigail Hadaway-Na	aranjo	Last Login: 11/16/2020 19:17:19		Clicking "Next" would display th
ACCOUNTS Account List	Payments / Manage Payees / Add Merchant / General			screen on the left
Download History /iew Maintenance				Click "Submit" after you have
eduled Transactions	Merchant - VINLEC	11.147.4.4		reviewed the details and you are
RS	Nickname: Merchant	Light lester i		satisfied to make any changes
ansfers by Text	Customer Name:	Abigail Hadaway-Naranio		satisfied to make any changes
S	Customer Name on Invoice :	Tester		
Payment t History				
Payees	Pay by Text			
	Enable Pay by Text :	No		
Found				
ent droups	Back	Submit		
)rders		↑		
			-	
Μ	lanage Payees-Add a Merch	ant Click to submit		
to make char	nges		_	



				In	structions – Manage Payees – Update Merchant
	٠			<u>No.</u> 1	Task Details Click on the icon for "Update Merchant"
BOSVG		🌣 Settings 🖌	Alerts Log Out		Notes
Welcome, Abigail Hadaway-Nar	anjo	Last Logi	11/16/2020 19:17:19		Clicking "Update Merchant " would display the screen on the left
ACCOUNTS Account List Download History	Payments / Manage Payees Manage Payees	Click Update Merchant			
View Maintenance Scheduled Transactions	Merchants		•		
TRANSFERS	Name	Pay by Text			
Internal Transfer Transfers by Text	CCard (CCCC)	Disabled			
PAYMENTS Make a Payment	courts4 (COURTS)	Disabled			
Payment History Manage Payees PAYROLL Departments Batch Upload	CWSA2 (CWSA)	Disabled			
	CWSA3 (CWSA)	Disabled			
	CWSAPRIMUS (CWSA)	Disabled			
Department Groups	Phonebill (DIGICEL)	Disabled			
View Orders	WilliamsDigicel (DIGICEL)	Disabled			
Cheque Order	NicholsonDigicel (DIGICEL)	Disabled			
Electronic Funds Transfer	Flow2 (KARIB KABLE)	Disabled			
М	anage Payees-U	pdate Merchant			



			No.	Task Details
BOSVG	Setting:	: 🔺 Alerts Log-Out		Notes Clicking "Update Merchant " woul display the screen on the left.
Welcome, Abigail Hadaway-Na Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment Payment History Manage Payees PAYROLL Departments Batch Upload Department Groups ODERS View Orders Cash Order Cheque Order Draft Order Electronic Funds Transfer Wire Transfer	Payments / Manage Payees / Update a Merchant Update a Merchant Merchant - CCCC Nickname * CCard Billing Account * 60013 Customer Name on Invoice Abigail Hadaway: Pay by Text Enable Pay by Text Default From Account Choose Account Default amount 0.00	st togint 11/10/2020 19:17:19		On the Update a Merchant page, ye will be able to update the Nicknam Billing Account # and Customer Na on Invoice. After changes have been made clice "Next"
SERVICES Card Secure Message Stop Payment	Back anage Payees-Update Merchant	Next Click "Next" after you have completed changes		



	*		Instructions – Manage Payees – Upd Merchant
BOSVG		Settings Alerts Log Out	No. Task Details
elcome, Abigail Hadaway-N	Naranjo	Last Login: 11/16/2020 19:17:19	Notes
ACCOUNTS Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment Payment History Manage Payees PAYROLI	Payments / Manage Payees / Update a Merchant Review Merchant - CCCC Nickname: Billing Account : Customer Name: Customer Name on Invoice : Pay &	CCard 0059 Abigail Hadaway-Naranjo Abigail Hadaway	Clicking "Next" would display the screen on the left. Click "Submit" after you have reviewed the details and you are satisfied or "Back" if you are not satisfied to make any changes
Departments Batch Upload Department Groups ORDERS View Orders Cash Order	Back Manage Payees-Updat	Submit Te Merchant	
k to make cha	nges	Click to submit	



				Ins	structions – Manage Payees – Delet Merchant
BOSVG		Setting:	s 🜲 Alerts Log Out	<u>No.</u> 1	Task Details Click he icon to "Delete a Merchan for the Merchant you wish to delete Notes
/elcome, Abigail Hadaway-Na	aranjo		ast Login: 11/16/2020 19:17:19		
ACCOUNTS	Payments / Manage Payees				
Account List Download History	Manage Payees				
View Maintenance Scheduled Transactions	Merchants		\odot		
TRANSFERS	Name	Pay by Text	_		
Internal Transfer Transfers by Text	CCard (CCCC)	Disabled			
PAYMENTS Make a Payment	courts4 (COURTS)	Disabled			
Payment History	CWSA2 (CWSA)	Disabled			
PAYROLL	CWSA3 (CWSA)	Disabled			
Departments Batch Upload	CWSAPRIMUS (CWSA)	Disabled			
Department Groups	Phonebill (DIGICEL)	Disabled			
View Orders	WilliamsDigicel (DIGICEL)	Disabled			
Cheque Order	NicholsonDigicel (DIGICEL)	Disabled			
Electronic Funds Transfer	Flow2 (KARIB KABLE)	Disabled			
Whe Hallster					
M	anage Pa <mark>yees-Dele</mark> t	te a Merchant	Click "Delete a Mercha	nt"	
			onen beiete a mercila		



			Instructions – Manage Payees – Dele Merchant No. Task Details
			1 Click "Delete" to save or "Back"
			cancel.
D		🗢 Settings 🔺 Alerts 🛛 Log Out	Notes
Welcome, Abigail Hadaway-Na	ranjo	Last Login: 11/16/2020 19:17:19	
ACCOUNTS Account List Download History View Maintenance	Payments / Manage Payees / Delete a Merchant Delete a Merchant Warning ! This action cannot be undone.		
TRANSFERS Internal Transfer Transfers by Text	Merchant - CCCC Nickname: Billing Account :	CCard 0013	
PAYMENTS Make a Payment Payment History Manage Payees	Customer Name: Customer Name on Invoice :	Hadaway-Naranjo Abigail Hadaway	
PAYROLL Departments Batch Upload Department Groups	Pay by Text Enable Pay by Text :	No	
ORDERS View Orders Cash Order	Back	Delete	
Ma	anage Payees-Delete a M	lerchant	
Click to can	cel	Click to delete	



			Instructions – Manage Payees – A Peer
	•		No.Task Details1Scroll to the bottom of the "Man Payees" page and click on the id
vinlec2 (VINLEC)	Disabled		"Add a Peer"
DennisVinlec (VINLEC)	Disabled		notes
RichardsVinlec (VINLEC)	Disabled		
NatalieVinlec (VINLEC)	Disabled		
VinlecPrimus (VINLEC)	Disabled		
Peers			
Name (Reference)	Account		
Bestie (Birthday Gift) Pay by Text : Off	(ECD) 89		
Landlord (Rent) Pay by Text : Off	(ECD) 816		
Charity (Donation) Pay by Text : Off	(ECD) 099		
Group (Entertainment) Pay by Text : Off	(ECD) 398		
Manage Pa	yees-Add a Peer	Click to on #Add - D ece ?	
		Click to on "Add a Peer"	



			Ins	tructions – Manage Payees – Add a Peer
			No.	Task Details
			2	Input the nickname that will be used to identify this peer
			3	Input their Mobile ID
		Sattings Alarte 1000	4	Input their account number
			5	Reference tells the receiver who sent the
ail Hadaway-Na	iranjo			funds. Keep the default input or change it
ITS	Payments / Manage Payees / Add a Peer			to something else
t	Add a Peer		6	If you wish to be able to pay this peer by
enance	1. Input the nickname that will be used to identify 2. Input their Mobile ID	this peer		text, tick the check box and choose a
ed Transactions	 a. Input their account number A. Reference tells the receiver who sent the funds. J. If you wish to be able to pay this peer by text. 	. Keep the default input or change it to something else ick the check box and choose a default debit account		default debit account
:RS al Transfer				Notes
s by Text	Nickname *	Account Number *		Clicking on the "Add a Peer" icon would
5 Payment	Nickname	#		display the screen on the left.
nt History	Your Mobile ID *	Peer's Mobile ID *		
Payees	Your Mobile ID	Peer's Mobile ID		• Enguno Nielmano is nonvietod
nents	Transaction Reference *			• Ensure Nickhame is populated with
oad	Transaction Reference			alphanumeric only (16 characters
roups		Pay by Text		maximum).
	Enable Pay by Text			Ensure Account Number is populated
er	From Account			with numeric only (peer's account
	Choose Account	~		number).
unds Iransfer er	Default amount			• Ensure Your Mobile ID is populated
	0.00			(This is the Mobile ID which belongs
1055200				vou)
ment	Back	New		• Enguro Door's Mobile ID is nonulated
	Dack	INEXL		• Elisure Feel's Mobile ID is populated
				(This is the Mobile ID which belongs
				you peer).
				• Ensure Transaction Reference is
				populated – transaction description
	Manage Paye	es-Add a Peer		(25 characters maximum).
				• Click Next to go to the Review page
				l



	*		Instructions – Manage Payees – Add Peer
0		Settings 🌲 Alerts Log Out	No. Task Details 1 Image: Constraint of the second sec
BOSVG Welcome, Abigail Hadaway-Na	aranjo	Last Login: 11/16/2020 19:17:19	Notes
ACCOUNTS Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment	Payments / Manage Payees / Add a Peer Review Nickname: Mobile ID: Account Number: Transaction Reference :	TestPeer aknvdbvilhqo i456 Rent	Clicking "Next" would display the screen on the left. Click "Submit" after you have reviewed the details and you are satisfied or "Back" if you are not satisfied to make any changes
Make a Payment Payment History Manage Payees PAYROLL Departments Batch Upload Department Groups ORDERS View Orders	Pay by Enable Pay by Text :	Text No Submit	
lick to make cha	Manage Payees-Add	a Peer Click to submit	



vinlec2 (VINLEC)DisabledImage: Comparison of the c			
vinlec2 (VINLEC)DisabledImage: Comparison of the c			
DennisVinlec (VINLEC)DisabledICIRichardsVinlec (VINLEC)DisabledICINatalieVinlec (VINLEC)DisabledICIVinlecPrimus (VINLEC)DisabledICIPeersICIName (Reference)AccountBestie (Birthday Gift) Pay by Text: OffICIPeyr by Text: OffICIPayr by Text: OffICI <td< th=""><th>vinlec2 (VINLEC)</th><th>Disabled</th><th></th></td<>	vinlec2 (VINLEC)	Disabled	
RichardsVinlec (VINLEC) Disabled NatalieVinlec (VINLEC) Disabled VinlecPrimus (VINLEC) Disabled Peers Image: Comparison of the state	DennisVinlec (VINLEC)	Disabled	
NatalieVinlec (VINLEC)DisabledImage: Comparison of the state o	RichardsVinlec (VINLEC)	Disabled	
VinlecPrimus (VINLEC)DisabledIf I in IPeersIf I in IName (Reference)AccountBestie (Birthday Gift) Pay by Text: OffIf I in ILandlord (Rent) Pay by Text: OffIf I in ICharity (Donation) Pay by Text: OffIf I in IBestie (Birthday Gift) Pay by Text: OffIf I in IGroup (Entertainment) Pay by Text: OffIf I in IBestie (Birthday Gift) Pay by Text: OffIf I in IDisabledIf I in I <tr< th=""><th>NatalieVinlec (VINLEC)</th><th>Disabled</th><th></th></tr<>	NatalieVinlec (VINLEC)	Disabled	
PeersImage: Constraint of the second sec	VinlecPrimus (VINLEC)	Disabled	
Name (Reference)AccountBestie (Birthday Gift) Pay by Text: Off(ECD) 389IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Peers		
Bestie (Birthday Gift) Pay by Text : Off(ECD) 389(III IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Name (Reference)	Account	_
Landlord (Rent) (ECD) Pay by Text: Off Image: Charity (Donation) Pay by Text: Off Image: Open component componen	Bestie (Birthday Gift) Pay by Text : Off	(ECD) 389	
Charity (Donation) (ECD) Pay by Text : Off 099 Group (Entertainment) (ECD) Pay by Text : Off 1398	Landlord (Rent) Pay by Text : Off	(ECD) 816	
Group (Entertainment) (ECD) Pay by Text : Off 1398	Charity (Donation) Pay by Text : Off	(ECD) 099	
	Group (Entertainment) Pay by Text : Off	(ECD) 1398	
		Click to n	nake changes

Inst	Instructions – Manage Payees – Update a						
	Peer						
No.	Task Details						
1	Select a Peer and click on the "Update						
	a Peer" icon to make changes						
	Notes						



BOSVG	
elcome, Abigail Hadaway-N	aranjo Last Login: 11/16/2020 19:17:19
Accounts Account List Download History View Maintenance Scheduled Transactions	Payments / Manage Payees / Update a Peer Update a Peer 1. Input the nickname that will be used to identify this peer 2. Reference tells the receiver who sent the funds. Keep the default input or change it to something else 3. If you wish to be able to pay this peer by text, tick the check box and choose a default debit account
TRANSFERS Internal Transfer	Nickname * Bestie
PAYMENTS Make a Payment	Account Number (ECD) 389 -
Payment History Manage Payees PAYROLL	Transaction Reference * Birthday Gift
Departments Batch Upload Department Groups	Pay by Text
ORDERS View Orders Cash Order	Enable Pay by Text
Cheque Order Draft Order Electronic Funds Transfer	Loan - 013 ECD 0.00 V Default amount
SERVICES	
Secure Message Stop Payment	Back Submit
	Manage Payees-Undate a Peer

No. Task Details Notes Clicking "Update a Peer" icon would display the screen on the left. On the "Update a Peer" page, you will only be able to update the Nickname and Transaction Reference. N.B. If you wish to change/update the Account Number then you will have to Delete (pg. 19) the Peer and Add a Peer with the correct account number After the changes have been made to the Peer click "Submit" after you have	Inst	tructions – Manage Payees – Update a Peer
NotesClicking "Update a Peer" icon would display the screen on the left.On the "Update a Peer" page, you will only be able to update the Nickname and Transaction Reference.N.B. If you wish to change/update the 	No.	Task Details
 Clicking "Update a Peer" icon would display the screen on the left. On the "Update a Peer" page, you will only be able to update the Nickname and Transaction Reference. N.B. If you wish to change/update the Account Number then you will have to Delete (pg. 19) the Peer and Add a Peer with the correct account number After the changes have been made to the Peer click "Submit" after you have 		Notes
 only be able to update the Nickname and Transaction Reference. N.B. If you wish to change/update the Account Number then you will have to Delete (pg. 19) the Peer and Add a Peer with the correct account number After the changes have been made to the Peer click "Submit" after you have 		Clicking "Update a Peer" icon would display the screen on the left. On the " Update a Peer" page, you will
After the changes have been made to the Peer click "Submit" after you have		only be able to update the Nickname and Transaction Reference. N.B. If you wish to change/update the Account Number then you will have to Delete (pg. 19) the Peer and Add a Peer with the correct account number.
reviewed the details and you are satisfied or "Back" if you are not satisfied to make any changes		After the changes have been made to the Peer click "Submit" after you have reviewed the details and you are satisfied or "Back" if you are not satisfied to make any changes



pdate a Peer
BestieTest
389
Birthday Gift
Pay by Text
No
Submit
vees lindate a Peer

Inst	ructions – Manage Payees – Update a Peer
No.	Task Details
	Notes
	Clicking "Update a Peer" icon would display the screen on the left.
	On the " Update a Peer " page, you will only be able to update the Nickname and Transaction Reference. N.B. If you wish to change/update the Account Number then you will have to Delete (pg. 19) the Peer and Add a Peer with the correct account number. After the changes have been made to the Peer click " Submit " after you have reviewed the details and you are satisfied or " Back " if you are not satisfied to make any changes



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÷			Instructions – Manage Payees – Update Peer
vinlec2 (VINLEC)	Disabled		No. Task Details
DennisVinlec (VINLEC)	Disabled		2 Click on "Delete a Peer" icon
RichardsVinlec (VINLEC)	Disabled		Notes
NatalieVinlec (VINLEC)	Disabled		
VinlecPrimus (VINLEC)	Disabled		
Peers			
Name (Reference)	Account		
Bestie (Birthday Gift) Pay by Text : Off	(ECD) 389		
Landlord (Rent) Pay by Text : Off	(ECD) 1816		
Charity (Donation) Pay by Text : Off	(ECD) 099		
Group (Entertainment) Pay by Text : Off	(ECD) 398		
Manage Payees-	Delete a Peer	Click to delete Peer	



v			Instructions - Manage Payees - Delete a
	🗘 Settings 🌲 Alerts LogOut		No. Task Details 1 Click "Delete" to save or "Back" to cancel.
anjo	Last Login: 11/16/2020 19:17:19		Notes
Payments / Manage Payees / Delete a Peer Delete a Peer Warning ! This action cannot be undone. Nickname: Account Number: Transaction Reference : Pay by Enable Pay by Text : Back Manage Payees-Deleter el	Bestie (ECD) 389 - Birthday Gift No Delete Click to delete		
	njo Payments / Manage Payees / Delete a Peer Delete a Peer Warning ! This action cannot be undone. Nickname: Account Number: Transaction Reference : Pay by Enable Pay by Text : Back Manage Payees-Delet	A let end end	Settings ▲ Alers word type Last Logins 11/16/2020 1917.13 regression / Alera Beers Last Logins 11/16/2020 1917.13 Warring 11 fits action cannot be undore. Beerlie Account Number: (ECD) Account Number: (ECD) Pay by Text: Betrie Back Deter Manage Payees-Delete a Peers Click to delete



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Image: Settings A Alerts Togowith Abigail Hadaway-Naranjo Last Login: 11/16/2020 15:17:30 T5 Imit List Ioad History Maintenance uled Transactions Deposits Account Current Balance Available Balance Checking 001 ECD 170:57 ECD 170:57 ITransfer ers by Text. Saving 378 ECD 470.06 ECD 470.06 Iss a Payment in th History B94 ECD 53,382.48 ECD 53,382.48	Instructions -Ord No. Task Details 1 Click on "View C "Orders" list on Not
Abigail Hadaway-Naranjo Deposits Account Current Balance Available Balance Istory Waintenance uled Transactions Checking 001 ECD 170.57 ECD 170.57 Saving ers by Text Saving 894 ECD 53,382.48 ECD 53,382.48 Saving in th History dintenance Bain ECD 3,521.76	No. Task Details 1 Click on "View C "Orders" list on Not
Deposits Account Current Balance Ideal History Account Current Balance Maintenance 001 ECD 170.57 In Tansactions 378 ECD 470.06 In Tansfer 378 ECD 53,382.48 Is Saving ECD 53,382.48 ECD 53,382.48 Is Payment Saving ECD 3,521.76	1 Click on "View C "Orders" list on Not
Deposits Account Current Balance Account Current Balance Checking ool ECD 170.57 RS al Transfer ers by Text Saving 894 Saving ers by Text Saving 894 Saving a Payment in t History ECD 53,382.48 Both ECD 3,521.76	Not
Account Current Balance Available Balance Ioad History Account Current Balance Waintenance Checking ECD 170.57 Uded Transactions Checking ECD 470.06 Barner 378 ECD 470.06 ers by Text Saving ECD 53,382.48 B94 ECD 3,521.76 ECD 3,521.76	
Maintenance uled Transactions Checking 001 ECD 170.57 ECD 170.57 iRS Saving 378 ECD 470.06 ECD 470.06 al Transfer ers by Text Saving 894 ECD 53,382.48 ECD 53,382.48 transfer ers by Text Saving 894 ECD 3,321.76 ECD 3,521.76	
Saving al Transfer Saving 378 ECD 470.06 ECD 470.06 Saving ers by Text Saving 804 ECD 53,382.48 ECD 53,382.48 a Payment in t History Saving 801 ECD 3,21.76 ECD 3,21.76	
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Upload tment Groups Account Current Balance	
Loan ECD 35,531.26	
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ransfer Quick Transfer Make a Payment	
From Account To Account	
a Message Dayment	
S Select Account Select Account	
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					I	nstructions –Orders – View Orders
					No.	Task Details
		v				Notes
iosvG elcome, Abigail Hadaway-Na	ranjo		🌣 Settin	gs 🌲 Alerts Log Out		Clicking View Orders " would display the screen on the left
ACCOUNTS Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment Payment History Manage Payees	View Orders View Orders View Orders View Orders View Orders View Orders Filter Orders	que Order Draft Order	Electronic Funds Transfe	уг >		 here you can view & monitor: Wire transfers Electronic Funds Transfers (EFT) View Orders screen – Will display the following information
*AYROLL Departments Batch Upload	Type	∽ Sta	tus Created ≜	Filter		Type
Department Groups ORDERS View Orders Cash Order Cheque Order Draft Order Electronic Funds Transfer	Figure 3 Figure 3	Completed Pending Pending	08/19/2020 09:22			 Status Created (date & time) Completed (date & time)
Wire Transfer SERVICES Card Secure Message Stop Payment	Hensing Intl draft Hending Local draft Pending Electronic funds transfer	Pending Pending Pending Pending	08/19/2020 09:16 08/18/2020 16:57 08/18/2020 16:55 05/25/2020 08:52			If you are looking for a specific transaction, a search can be done by the transaction:
SETTINGS Personal Preferences Alerts	Pending Electronic funds transfer Pending Wire transfer Pending	Pending Pending	05/25/2020 08:50 05/25/2020 08:47			Type Status
	Orders – V	/iew Orde	ers			



	Orders / View Orders				
Account List Download History	View Orders				
View Maintenance Scheduled Transactions		· (0)			
TRANSFERS Internal Transfer Transfers by Text	View Orders Cash Order Che	eque Order Draft Order	Electronic Funds Transfe	>	
PAYMENTS	View Orders				
Payment History	Filter Orders				
Manage Payees	Туре	∽ Sta	itus	∽ Filter	
Departments Batch Upload	Type ≑	Status ≑	Created \$	Completed ¢	
Department Groups	Electronic funds transfer	Completed	11/10/2020 13:06	11/14/2020 07:40	
View Orders	Electronic funds transfer	Pending	08/19/2020 09:30	-	
Cash Order Cheque Order	Wire transfer	Pending	08/19/2020 09:22		
Electronic Funds Transfer	Wire transfer	Pending	08/19/2020 09:16		
SERVICES	Intl draft	Pending	08/18/2020 16:57		
Card Secure Message	Local draft	Pending	08/18/2020 16:55		
Stop Payment	Pending Electronic funds transfer	Pending	05/25/2020 08:52		
Personal	Pending Electronic funds transfer	Pending	05/25/2020 08:50		
Preferences Alerts	Pending Wire transfer	Pending	05/25/2020 08:47		
ARRANSISS S	Pending	renaing	03/23/2020 00:41		

Task Details Click on "Wire Transfer" und "Orders" on the "Home page Notes	er "
Click on "Wire Transfer" und "Orders" on the "Home page Notes	er "
"Orders" on the "Home page Notes	••
Notes	



		In	structions –Orders – Wire Transfer
		No.	Task Details
		1	
			Notes
BOSVG Welcome, Abigail Hadaway-N ACCOUNTS	Settings Alerts Log Out ranjo Clast Login: 11/16/2020 19:17:19 Orders / Wire Transfer		Here you can create a wire! To Create a Wire, it is important to first have all the necessary information and then correctly insert this information. (Please visit BOSVG's website for related fees/charges regarding wires).
Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Make a Payment	Create Wire Transfer		 We have broken this into 5 headings: 1.Ordering Customer Information 2.Payment Information 3.Beneficiary Bank Information 4.Beneficiary Customer Information 5. Intermediary Bank Information
Payment History Manage Payees PAYROLL Departments Batch Upload Department Groups	Account #* Address* Choose Account Country* City * Make a choice V Uppe here Orders – Wire Transfer		 Ordering Customer Information: Account # - account you wish to debit Country - select your country from list Address - type your residential address City - type your city/village/town



			Ir	nstructions –Orders – Wire Transfer
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BOSVG		Settings Alerts Logour		Notes
Velcome, Abigail Hadaway-Nar				Payment Information – represent
ACCOUNTS	Orders / Wire Transfer			transaction details:
Account List	Create Wire Transfer			
View Maintenance	PAY P PAY	↑ ¬ \$		• Currency – select the type
				currency you want the wir
Internal Transfer	Cash Order Cheque Order Draft Order	Electronic Funds Transfer <u>Wire Transfer</u>		he from the list
Transfers by Text				• Amount - Incert the amou
Make a Payment	Ordering Customer Information			of the wire in full
Payment History Manage Payees	Account #*	Address*		
PAYROLL	Choose Account	✓ type here		• Charges Transaction –
Departments	Country*	City *		automatically set to "SHA"
Batch Upload Department Groups	Make a choice	✓ type here		
ORDERS				
View Orders Cash Order	Payment Information			
Cheque Order	Currency*	Amount*		
Electronic Funds Transfer	Choose Currency	¥##.##		
Wire Transfer	Charges Transaction *	_		
Card	Make a choice	~		
	Orders – Wire Tr	ansfer		



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			I	nstructions –Orders – Wire Transfe
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ACCOUNTS	Orders / Wire Transfer			Beneficiary Bank Information –
Account List Download History	Create Wire Transfer			represents receiving bank details
View Maintenance	Pay D Pay A-	s		
				• Swift Code / ADA / Douting
Internal Transfer	 Cash Order Cheque Order Draft Order Electronic Fundamental 	ds Transfer <u>Wire Transfer</u>		• Switt Code / ABA / Routing
Transfers by Text				type receiving bank's code o
Make a Payment	Ordering Customer Information			routing number
Payment History Manage Pavees	Account #* Address	*		 Address – type address of th
PAYROLI	Choose Account 🗸 type H	ere		• Address – type address of th
Departments	Country* City *			receiving bank
Batch Upload Department Groups	Make a choice V type h	ere		• Country – select country of
ORDERS				receiving hank
View Orders Cash Order	Payment Information			
Cheque Order	Currency* Amoun	*		• Name – type bank's name
Electronic Funds Transfer	Choose Currency ¥###.#	#		 City – type bank's city
Wire Transfer	Charges Transaction *			
Card	Make a choice Y			
Secure Message				
SETTINGS	Beneficiary Bank Information			
Personal	SWIFT Code / ABA / Routing* Name*			
Preferences Alerts	# type h	ere		
	Address* City *			
Need help? Click on any account to see more details	type here type h	ere		
and/or history of your latest transactions.	Country*			
	Make a choice ~			
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ORDERS No. Task Details View Orders Payment Information Notes Cash Order Current* Annunt*
ORDERS No. Task Details View Orders Payment Information Notes
ORDERS Payment Information Cash Order Currency Cheque Order Currency
Beneficiary Customer Information Benef



			Ir	structions –Orders – Wire Transfer
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uy				Notes
a choice 🗸 🗸				Notob
eneficiary Customer Information account # / IBAN * # address* type here country* Make a choice Miter Code / ABA / Routing # ity type here pecify Source / User of Funds* type here pecify purpose of wire transfer* type here conomic Activity * type here Corders – W	Name* type here City* type here Remittance Information type here Name type here			 Intermediary Bank Information (if required) - represents inter-bank's details: Swift Code / ABA / Routing - type intermediary bank's code or routing number. City - type intermediary bank's city Name - type intermediary bank's name Specify Source / User of Funds - type in the source or user of funds Specify purpose of wire transfer - type reason for wire Economic Activity - how the funds will be used







Settings A Meris Notes						
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Message yment Select Account Select Account	0	From Account	To Account			
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					1	Click on icon to create a goograp
					1	Click off icon to create a secure
						message
BOSVG			Se Se	Alerts Log Out		Notes
elcome, Abigail Hadaway-Na						
	Services / Secure Message					Clicking on the "Secure Message "
Account List	Socuro Moccogo					would display the screen on the le
Download History	Secure Message					
Scheduled Transactions		Q)	\wedge		Here you can contact us using yo
TRANSFERS	Card	Secure Me	anessa	Stop Payment		Online Denline 1
Internal Transfer	Card	<u>Secure ma</u>	22492	Stop ruyment		Online Banking by typing a messa
Transfers by Text	6					attaching a file if necessary and tr
PAYMENTS Make a Payment	View Secure Message			Œ		any messages that you have alread
Payment History	Filtor: All	0		· · · · · · · · · · · · · · · · · · ·		any messages that you have anea
Manage Payees						sent.
PAYROLL	Message Reference 🗢	Status 🗢	Created At ‡	Completed At ¢		
Batch Upload	111020-161	Completed	10 Nov 2020 16:51	12 Nov 2020 14:38		Secure Message will display your
Department Groups	082020-929	Pending	20 Aug 2020 09:18			message history with the following
ORDERS	082020-179	Pending	20 Aug 2020 09:17			message mistory with the following
View Orders	082020-598	Pending	20 Aug 2020 09:15			headings:
Cash Order Cheque Order	081820-747	Pending	18 Aug 2020 09:55			Message Reference
Draft Order	081820-596	Pending	18 Aug 2020 09:51			• Message Reference
Electronic Funds Transfer	052520-032	Pending	25 May 2020 10:08			Status
Wire Transfer	052520-090	Pending	25 May 2020 10:03			Created At
SERVICES	052520-038	Pending	25 May 2020 10:01			• Cicalcu Al
Card			eser ne g regente - septem			Completed At
Stop Payment				« 1 2 »		-
	Somiooo	Secure	Magaaga			
	Services	- Secure	message			
				/		
		1. click or	the add icon	to create		
		0 1000 0	ecure message			
		a new s	ecure message	2.		



	2. Type your message within the box. A maximum of 1000 characters.	
		Instructions – Services – Secure Message
		No. Task Details
BOSVG	🗢 Settings 🌲 Alerts Log Out	2 Type your message within the box. A
Welsome Abigail Hadaway Nar	Last Login: 11/16/2021 22:07:49	maximum of 1000 characters.
welcome, Abigali Hadaway-Nai		3 Add an attachment if you wish
ACCOUNTS	Services / View Secure Message	4 Click "Send " when you are completed.
Download History	View Secure Message	A dialog box will appear with a
View Maintenance Scheduled Transactions		reference number of click "Cancel" to
TRANSFERS	Card <u>Secure Message</u> Stop Payment	cancel the message
Internal Transfer Transfers by Text		Notes
PAYMENTS	Send Secure Message	
Make a Payment Payment History		
Manage Payees		
PAYROLL Departments		
Batch Upload Department Groups		
ORDERS	O Tips No file chosen.	
View Orders	Send me an alert when my secure message is completed	
Cheque Order		
Draft Order Electronic Funds Transfer	Cancel Send	
Wire Transfer		
SERVICES		
	Services – Secure Message	
3 Volt con also atta	ch a file by	
clicking the attach f	file icon message or "Cancel" to concel it	
(Recommended for s	wires)	
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BOSVG Welcome, Abigail Hadaway-Nai	anjo		Last Login: 11/16/2020 22:07:49		Notes
ACCOUNTS	Deposits				
Account List Download History	Account	Current Balance	Available Balance		
View Maintenance Scheduled Transactions	Checking	ECD 170.57	ECD 170.57		
TRANSFERS	Saving	ECD 470.06	ECD 470.06		
Transfers by Text	378 Saving		500 F3 303 40		
PAYMENTS Make a Payment	.894 Saviag	ECD 53,382.48	ECD 53,382.48		
Payment History Manage Payees	301	ECD 3,521.76	ECD 3,521.76		
PAYROLL Departments	Loans				
Batch Upload Department Groups	Account		Current Balance		
ORDERS	Loan		ECD 35,531.26		
View Orders Cash Order Cheque Order Draft Order	Loan J13		ECD 0.00		
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"Settings" on "Home page"



			Instructions -Settings
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BOSVG			Notes
Velcome, Abigail Hadaway-Na	aranjo	Last Login: 11/16/2020 22:07:49	Settings has three (3) headings:
ACCOUNTS	Settings / Personal Settings		Personal
Account List Download History	Account Settings	Abigail Hadaway-Naranjo 5288820	Preferences
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TRANSFERS	হয় 🕀	Ĺ,	
Internal Transfer Transfers by Text	Personal Settings Preferences	Alerts	
PAYMENTS			
Make a Payment Payment History	Password	Edit	
Manage Payees	Email	Edit	
Departments			
Batch Upload Department Groups	Mobile ID	Edit	
ORDERS			
View Orders Cash Order	Security Questions	Edit	
Cheque Order Draft Order			
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ACCOUNTS	Settings / Personal Settings					edit your:
Account List Download History	Account Settings		Abigail Hadaway-Nar 5288	anjo 3820		Email
View Maintenance Scheduled Transactions	~		$\hat{\frown}$			Mobile ID
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Internal Transfer Transfers by Text	Personal Settings	Preferences	Alerts			
PAYMENTS Make a Payment Payment History	Password		Ed	it		
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	Settings	- Personal	By clicking on "I	Edit"		
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Account List Download History View Maintenance Scheduled Transactions TRANSFERS Internal Transfer Transfers by Text PAYMENTS Makea Payment Payment History Manage Payees PAYROLL Departments Batch Upload Department Groups ORDERS View Orders Cash Order Cheque Order Draft Order Electronic Funds Transfer Wire Transfer SERVICES Card Secure Message Stop Payment SETTINGS Personal Preferences Alerts Need help?	Settings / Preferences Account Settings Personal Settings TimeZone TimeZone Location: (GMT-04:00) Atlantic Time TimeZone Delivery Time: All Hours Marketing Allows you to receive marketing alerts for new product Allow Alerts: Yes Text Message Allows you to use Text Messaging to obtain account bo Text Message: Yes Language Selected Language: English Settings - Prefe	Canada) Ca	Abigail Hadaway-Naranjo Szesszo Alerts Edit Edit Edit Edit Edit Edit		Preferences is where you can edit your: • Time Zone • Marketing • Text Message • Language



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